



**Faculty of Health, Engineering and Science
ASSIGNMENT COVER SHEET**

Family Name:		First Name:	Student ID Number:
Unit Code:	Unit Title:		
Assignment Title / Reference:			
Name of Lecturer / Tutor:			
Date Submitted:	Student Contact Telephone No./Student Email Address		

PLAGIARISM AND COLLUSION

Plagiarism is 'a practice that involves the using of another person's intellectual output and presenting it as one's own'. This includes the presentation of work that has been copied, in whole or part, from other sources (including other students' work, published books or periodicals, or unpublished works or unauthorized collaboration with other persons), without due acknowledgement.

Link to Plagiarism Policy
[HTTP://WCF.VU.EDU.AU/GOVERNANCEPOLICY/PDF/POA040915000.PDF](http://wcf.vu.edu.au/GovernancePolicy/PDF/POA040915000.PDF)

CONSEQUENCES OF PLAGIARISM AND COLLUSION

A student found guilty of plagiarism will be subject to one or all of the following:

Referral to Course Coordinator for: counseling; submission of further work; use of the services of Student Learning Unit; the placing of a record of the alleged infringement on the student's file.

Referral of the matter to the Head of School for: issuing of written warning; re-submission of work for assessment or the undertaking of another form of assessment such as an oral or unseen examination; allocation of a fail grade to part or all of the assessment; allocation a fail grade to the unit.

Referral of the matter to the Executive Dean for: suspension from the course; official disciplinary action by the University Disciplinary Committee.

STUDENT DECLARATION

I DECLARE THAT THIS ASSIGNMENT IS ORIGINAL AND HAS NOT BEEN SUBMITTED FOR ASSESSMENT ELSEWHERE.
I DECLARE THAT THIS ASSIGNMENT IS MY OWN WORK AND DOES NOT INVOLVE PLAGIARISM OR COLLUSION.
I GIVE MY CONSENT FOR THE ELECTRONIC VERSION TO BE EXAMINED BY RELEVANT PLAGIARISM SOFTWARE PROGRAMS.
I HAVE MADE A PHOTOCOPY OR ELECTRONIC COPY OF MY ASSIGNMENT, WHICH I CAN PRODUCE IF THE ORIGINAL IS LOST FOR ANY REASON.

SIGNED: _____ DATED: ____ / ____ / ____

HOW TO SUBMIT AND COLLECT YOUR ASSIGNMENT

Students are required to submit and collect their assignments in accordance with instructions from their lecturer/s.

------(TEAR HERE)-----

ASSIGNMENT RECEIPT

I have received Assignment (Reference) _____

for Unit (code/ title) _____ from Student (name) _____

Lecturer's Signature _____ Date _____

Please note that applications for extensions must be written and supported with appropriate documentation as specified in the Unit Outline or by the Unit Coordinator. This is the only condition under which an extension will be considered.